



**THE UNITED REPUBLIC OF  
TANZANIA  
NATIONAL AUDIT OFFICE**



**TENDER NO.1E/001/NAO/HQ/C/2012/2013/022 FOR THE REQUEST  
FOR EXPRESSION OF INTEREST FOR PROVISION OF CONSULTANCY  
SERVICES ON A STUDY OF THE NATIONAL BUDGET**

**REQUEST FOR EXPRESSION OF INTEREST**

1. This Invitation for Bids follows the General Procurement Notice for this Project that appeared in the Daily news newspaper , that appeared on 15<sup>th</sup> July, 2012.
2. The Government of the United Republic of Tanzania has set aside funds for the operation of the National Audit office during the financial year 2012/2013. It is intended that , part of the proceeds of the funds will be used to cover eligible payment under the contract for the provision of the above mentioned consultancy services.
3. The main objective of this assignment is to study the magnitude of the problem and the financial impact of the budget performance to the individual Ministries ,Department and Agencies (MDAs) and Local Government Authorities (LGAs) and the consolidated national economy at large, the study will also cover areas which clearly show how the national priorities are dealt with in the national budget.
4. The task of the Consultant

In particular the Consultant is expected to plan for this assignment, to enable him or her to cover the relevant aspects regarding the National Budget including the following:

- i. Studying the National budget framework with the view of establishing its adequacy regarding preparation, approval and its implementation.
- ii. Study the national budget life cycle with the view of ascertaining its effectiveness.
- iii. Establish and comment on the reasonableness of the five years National budget trend for both recurrent and development expenditure from financial year 2007/2008 to 2011/2012

- iv. From the established trend determine the actual budget release against the unreleased budget with the view of determining the impact of amount unreleased to individual MDAs and LGAs.
  - v. Study the revenue projections criterion with the view of determining its adequacy and whether the estimates are realistic.
  - vi. Find out the extent and timing of the foreign assistance/borrowings to the National budget for the five years trend established and hence conclude on the reliability of the foreign assistance to the overall National Budget.
  - vii. Evaluate the efficiency and effectiveness of the Expenditure Tracking Section at Treasury with regard to implementation of the National Budget.
  - viii. Analyze, quantify and assess the impact of funds sent direct to the projects without being captured in the national budget(if any).
  - ix. Evaluate the magnitude of the expenditure arrears and assess its impact to the National budget.
  - x. Evaluate the role of the Ceiling Committee in allocation of budgets and assess the rationale behind the criterion used for allocations.
5. The National Audit Office Tender Board now invites eligible consultants to indicate their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the services (description of similar assignments, availability of appropriate skills among staff, and experience in similar conditions, having the appropriate skills and qualifications). Expressions of interest in two hard copies must be delivered in a sealed envelope to the **Secretary, National Audit Office Tender Board, National Audit Office, Audit House, Samora Avenue/Ohio Street, Dar-es-Salaam-, Tanzania** at or before 10:00 hours local time on 26<sup>th</sup> February,2013 and must be submitted in English only.
6. In assessing the submissions, consideration will be given to the technical competence of the consultant, the qualification and experience of the consultant likely to be proposed for the assignment, experience on similar projects and capacity to undertake the assignment. A final shortlist of consultants will be prepared from consultants responding to the notice. Only consultant with demonstrated experience and excellent track records in similar assignments will be considered for short listing.
7. A consultant will be selected using **Quality and Cost Based Selection method (QCBS)** in accordance with the procedures set out in the Public Procurement Act No. 21 of 2004 and Public Procurement (Selection and Employment of Consultants) Regulations, 2005, G.N. 98 of 15.4.2005.

The deadline for the submission of expression of interest (EoI) is 10.00 hours local time on 27<sup>th</sup> February,2013 and they will be opened in public immediately thereafter and in presence of firms' representatives who choose to attend in the conference room of the National Audit Office/Ohio Street,

Dar-es-Salaam, Fifth Floor. Envelope containing the Expression of Interests shall be clearly marked: **"TENDER NO. IE/001/NAO/HQ/C/2012-13/022 FOR PROVISION OF CONSULTANCY SERVICES ON A STUDY OF THE NATIONAL BUDGET. NOT TO BE OPENED BEFORE 10.00 HOURS LOCAL TIME ON 27<sup>TH</sup> FEBRUARY,2013"**.

8. Interested consultants may obtain further information from 0900 hours to 15.30 local hours (Monday to Friday) exclusive of public holidays in the office of the Secretary, National Audit Office Tender Board, National Audit Office Headquarters, Ground Floor, Room No. 01B Samora Avenue/Ohio Street, Dar-es-Salaam, Tanzania.
9. Late submission of the Expression of Interests shall not be accepted for evaluation irrespective of circumstances.

**THE CONTROLLER AND AUDITOR GENERAL**